



## Dependent Eligibility Verification (DEV) and Required Documents

	DEPENDENT TYPE	COPY OF REQUIRED DOCUMENT(S)
<input type="checkbox"/>	<b>Spouse</b>	Most recent Federal Tax return form showing a married filing status. You must include the signed signature page or Certificate of Electronic filing. <span style="float: right;">Marriage Certificate <b>and</b> One Secondary Verification Document</span>
<input type="checkbox"/>	<b>Common Law Spouse</b>	Affidavit of Common Law Marriage <span style="float: right;"><b>and</b> One Secondary Verification Document</span>
<input type="checkbox"/>	<b>Civil Union Partner</b>	Civil Union Certificate <span style="float: right;"><b>and</b> One Secondary Verification Document</span>
<input type="checkbox"/>	<b>Domestic Partner</b>	Affidavit of Domestic Partnership <span style="float: right;"><b>and</b> One Secondary Verification Document</span>
	<b>Secondary Verification Documents (must be dated within the last 60 days)</b>	<ul style="list-style-type: none"> <li>• Joint ownership of residence or other real estate</li> <li>• Lease agreement on home or another property listing both names</li> <li>• Joint ownership of a motor vehicle</li> <li>• Designation of dependent as a primary beneficiary of the participant's life insurance, or retirement benefits</li> <li>• Utility bill listing the employee and dependent on the bill or two separate utility bills, one listing the employee and one listing the dependent at the same address.</li> </ul>
<input type="checkbox"/>	<b>Child under the age of 27</b>	Birth Certificate <span style="float: right;"><b>or</b></span> Adoption Certificate <span style="float: right;"><b>or</b></span> Court documents signed by a judge for parental responsibility or QMCSO
<input type="checkbox"/>	<b>Disabled child over the age of 27</b>	Birth Certificate <span style="float: right;"><b>or</b></span> Adoption Certificate <span style="float: right;"><b>and</b></span> A medical certificate of disability <span style="float: right;"><b>or</b></span> Notice of Determination from the Social Security Administration

## Dependent Definitions

DEPENDENT TYPE	DEFINITION
<b>Spouse</b>	A current spouse of a legal marriage. A legally separated or ex-spouse is not an eligible dependent.
<b>Common Law Spouse</b>	A current spouse of a common law. A legally separated or ex-spouse is not an eligible dependent.
<b>Civil Union Partner</b>	A current partner of a civil union. A legally separated or ex-partner is not an eligible dependent.
<b>Domestic Partner</b>	A current domestic partner in a committed domestic partnership. The domestic partner must share a residence with the employee and have done so for at least twelve (12) consecutive months. A domestic ex-partner is not an eligible dependent.
<b>Child under the age of 27</b>	<ul style="list-style-type: none"> <li>• Biological child</li> <li>• Child for whom there are parental responsibility documents issued by a court.</li> <li>• Legally adopted child.</li> <li>• Child of a current domestic partner or current civil union partner.</li> <li>• Child legally placed for adoption or foster care.</li> <li>• Child for whom there is a Qualified Medical Child Support Order (QMCSO)</li> <li>• Stepchild as long as the employee and parent are married.</li> </ul>
<b>Disabled child over the age of 27</b>	Unmarried; Not covered by other government programs; Covered under the plan prior to turning age 27; and Wholly dependent upon the participant for support and maintenance.

Individuals who are NOT eligible for University of Colorado Medicine benefits include, but are not limited to, the employee's or spouse/Civil Union Partner/Domestic partner's: parents, grandparents, great-grandparents, siblings, nieces and nephews, aunts and uncles, cousins, grandchildren, great-grandchildren, ex-spouses, civil union ex-partners, domestic ex-partners, renters, boarders, tenants, employees, and any other individual not listed in the eligible dependents definitions.

**Resources to Obtain Documents:**

Birth Certificates & Marriage Licenses: <http://www.cdphe.state.co.us/certs/>

Birth Certificates & Marriage Licenses nationwide: <http://www.vitalchek.com>

Children born outside of the United States: <http://www.state.gov>

**Wisconsin law (Statute 69.24) strictly prohibits the copying of any vital records; therefore, if your vital record documentation is from the state of Wisconsin you must obtain and submit a true certified copy. DO NOT send originals or uncertified copies, as they will not be accepted.**